

## **PRIVACY STATEMENT AND COOKIE POLICY**

We respect your privacy when you visit our website and ensure that the personal information you provide is treated confidentially. This is done entirely in accordance with the requirements of the General Data Protection Regulation (GDPR).

The privacy and cookie policy below applies to all website visits, transactions and agreements with Dutch Institute for Schema Therapy, Burgemeester Ceulenstraat 102, 6212 CV Maastricht (KvK 52134865)

### **Data usage**

When using our website and services we obtain certain information from you. That may be personal data. We only keep and use the personal data provided by you directly, within the framework of the service you request, or of which it is clear that they are provided to us to process. Information is considered confidential and we will not use your personal data for other purposes or provide it to third parties, unless you have given permission in advance for this, this is necessary for the delivery of the service or we may or must do so by law.

### **Goals of use**

In order to provide you with the best possible service, Dutch Institute for Schema Therapy needs to store your personal data in certain cases. Dutch Institute for Schema Therapy uses your personal data for:

- The execution of agreements, transactions and services;
- Relationship management, including contacting you;
- Product and service development;
- Determining strategy and policy;
- Surfing behavior and statistics. General visitor data are kept on our website. We register the IP address of your computer, possibly username and time of visit. We use this information for analyzing surfing behavior and possibly improving our website.
- Google Analytics. Through our website a cookie is placed from the American company Google, as part of the "Analytics" service. We use Google Analytics to analyze and improve the surfing behavior on our website. We also use Google Analytics for analyzing online advertisements such as Google Adwords. Google may provide this information to third parties, if Google is legally obliged to do so, or if third parties process the information on behalf of Google. We have no influence on this. We have not authorized Google to use the obtained Analytics information for other Google services. The information obtained, including the address of your computer (IP address) will be stored by Google. For more information read the privacy policy of Google and the privacy policy of Google Analytics.

### **Description of personal data**

For the abovementioned purposes we will process the following personal data from you:

- name and address details;

- sex;
- e-mail address;
- (mobile) number;
- date of birth;
- IP address;
- technical browser information;
- cookie ID;
- click and surf behavior;
- social media account.

### **Retention periods**

We do not store your personal data longer than is necessary to achieve the objectives stated in this privacy and cookie statement.

### **Confidentiality & provision to third parties**

We deal confidentially with your personal data. We do not provide the personal data we collect via our website to third parties and / or other parties for direct marketing purposes. Furthermore, we will not provide the information you provide to other parties, unless you have given prior permission for this and this is necessary in the context of the execution of an agreement or we may or must do so on the basis of the law.

### **Data security**

Dutch Institute for Schema Therapy uses careful security procedures for the protection of the processed data, among other things to prevent unauthorized persons from gaining unintended access to these data. This way we ensure that only the necessary persons have access to your data and that access to your personal data is protected.

### **Use of cookies**

The website of Dutch Institute for Schema Therapy uses cookies. Cookies are small files that are placed on your computer. Cookies can remember information and keep information about your visit. Cookies can not damage your computer or the files on your computer. The shopping basket of the webshop stores your data in a cookie for 24 hours. Then they are removed.

### **Cookies that we use**

Dutch Institute for Schema Therapy uses cookies with the aim of making the website more user-friendly, for example by remembering certain preferences. We also use Google Analytics and Google Adwords. We use this service to track and get reports on how visitors use the website and gain insight into our campaign performance. Read more about this under "Google Analytics". Google may provide this information to third parties if Google does so legally becomes mandatory, or in so far as third parties process the information on behalf of Google. We have no influence on this. We have not allowed Google to use the obtained Analytics information for other Google services.

In addition to the above cookies, there are other components that can generate a cookie.

We use social plug-ins such as Facebook, Twitter and LinkedIn. Social network websites use cookies to customize the content of social plug-ins or to analyze on which websites their users are active and how their services perform.

### **Deny cookies**

You can decide for yourself whether you want to accept or reject cookies. You can set your browser so that you are notified when cookies are placed. In addition, you can disable the use of cookies in your browser. You can find information about this under the "help" menu of your browser.

### **Links to other third party websites**

This privacy and cookie statement does not apply to any third party websites that are connected to our website by means of links. We can not guarantee that these third parties handle your personal data in a reliable or secure manner. We therefore recommend that you read the privacy policy of these websites before using these websites.

### **Your legal rights**

You may ask Dutch Institute for Schema Therapy to view the data stored by you. You can also request that this data be changed, moved, supplemented or deleted. This can be done by contacting us via the contact form, sending us an e-mail, or by contacting us by telephone.

Dutch Institute for Schema Therapy  
Burgemeester Ceulenstraat 102  
6212 CV Maastricht  
+31 6 39493716  
remcovanderwijngaart@gmail.com

### **Incidents with personal data**

If there is an incident (a so-called data breach) regarding your personal data, we will inform you without delay, unless there are serious reasons, if there is a real chance of negative consequences for your privacy and the realization thereof. We strive to do this within 48 hours after we have discovered this data breach or have been informed about it.

### **Changes to this privacy and cookie statement**

We reserve the right to amend this privacy and cookie statement. Changes will only be published on our website. It is therefore advisable to consult this policy regularly, so that you are aware of any changes.

## **Authority Personal Data (“Autoriteit Persoonsgegevens”)**

Of course we are happy to help you further if you have complaints about the processing of your personal data. Under the privacy legislation, you have the right to file a complaint with the Dutch Data Protection Authority (“Autoriteit Persoonsgegevens”) against our processing of your personal data. Look for this at [www.autoriteitpersoonsgegevens.nl](http://www.autoriteitpersoonsgegevens.nl).